

Tomintoul & Glenlivet Development Trust

Directors Meeting

17th January 2013. Westacre, 53 Main Street, Tomintoul

Present: John Shewan, David Toovey, Steve Smith, Sean Marshall, Mike Fletcher, Charlie Ironside, Steve Sacks, Lindsay Robertson.

Apologies: Mike Drury

I. Correspondence

None received.

II. Matters Arising from Board Update

Landscape Gateway

The matter of signage for the area was raised and how businesses promote themselves, given the Landscape Gateway project not being focussed on signage it was suggested that Lindsay seek clarification from both VisitScotland and Moray Council on the current policies and how we can address the current situation.

III. Broadband

The LDO updated on the current responses to the Community Broadband survey, 150 have currently been received and ideally additional responses were required to provide a representative sample. The Chairman asked Directors to review the list of those who have currently responded and see if there are others they can encourage to respond. The LDO is to produce the initial report based on current results and update as required, this will allow the initial pilot areas to be identified and the mapping to be undertaken to progress the project with Community Broadband Scotland.

IV. Youth Hostel

The LDO circulated figures which had been prepared and discussed by Directors leading the Youth Hostel project, these including trading figures for the last 3 years. The proposals put forwards indicated that the business had a lot of potential to generate additional visitors, an income stream for the community and create employment opportunities. All directors present were in agreement that if the SYHA are amenable to the handover of the hostel taking place before the 2013 season that this should be explored as it could be kept open for a longer period and serve the needs of visitors better if managed by the community.

V. Gordon Hotel

The Chairman noted that the trust had managed to access funding from both HIE and CNPA for a feasibility study for the Gordon Hotel, the Directors discussed the Tender brief that the LDO had previously circulated. Directors agreed that at this stage we did not want to present any potential options for the building and that the consultants would take a fresh perspective on what the building could deliver based on market demand and commercial viability. All directors agreed that the amended brief was suitable for issue to consultants, after tenders are submitted Directors will score the tenders independently.

VI. Structure & Content of Community Meeting

The Chairman proposed that he would open the meeting with an introduction to the LDO, who would then give a bit of background to her own experience before allowing the Directors to give updates on the projects they had been working on. The Chairman discussed the appointment of two directors for the Gordon Hotel project appointing Steve Smith and Steve Sacks. It was agreed that the current arrangement for appointing Directors was working, however it was noted that as projects progress workloads would require to be considered when assigning additional projects.

Community Broadband – John Shewan

Gordon Hotel – Steve Sacks

Youth Hostel – Mike Fletcher

Landscape Gateway – Charlie Ironside

Heritage Lottery Fund – David Toovey / Sean Marshall

VII. AOCB

a. Trust Banking

David reported that the trust need to set up the facility to be able to make BACS payments and currently RBS only has a facility for one approval on this type of payment , it was suggested that David could seek email authorisation from two directors for any BACS payments required. The directors approved a process that allowed David to authorise payments with 2 email authorisations kept on file.

b. Website

The LDO circulated a draft site map for feedback from the Directors. The funding is currently available for the trust to implement their own website or make this a wider community site that is similar to what Boat of Garten, Carrbridge and Kingussie already have in place. Directors to feedback on site map prior to quotes from local designers being sought.

VIII. Date of Next Meeting

The meeting was closed at 8.50pm. Lindsay to send out a doodle poll to confirm director's availability for next Board of Directors meeting.

Minutes submitted by: Lindsay Robertson

Minutes approved by: John Shewan