

# Tomintoul & Glenlivet Development Trust Board Meeting



**DATE:** 8<sup>th</sup> June 2016

**VENUE:** Glenlivet Estate Office, Tomintoul

## Attendees

Mark Finnie (Chair, TGDT), Mary Williams Edgar (Company Secretary, TGDT), Jennifer Stewart, Callum Dingwall (Vice Chair), Oliver Giles (Local Development Officer, TGDT) Justin Livesey (Business Development Manager, TGDT), Fiona Robb (HIE)

## Apologies:

Fiona Durno, Gordon Sutherland (Moray Council), Lee Haxton (CNPA), Tilly Smith (Membership Director, TGDT)

Previous Minutes	ACTION
<p><b>Minutes proposed by</b> Mary Williams Edgar</p> <p><b>Minutes seconded by</b> Jennifer Stewart</p>	
<p><b>Matters arising</b></p>	
<p>The Wigwam Holidays site on Crown Estate Land near Tomintoul was discussed with Vicky Hilton from Crown Estate. The owner (Charles Gulland) is seeking LEADER funding and is proposing TGDT manage the site day to day. There would be options on % turnover along with management fees.</p> <p>The site would be for 24 Cabins with 12 in the first year. They would hope to be up and running by the end of this year.</p> <p>It was agreed that Charles Gulland would meet with TGDT in Tomintoul. Prior to this meeting we would be sent a 10 year business plan and financial information. An opportunity to visit Wigwam Holidays Franchisee Seminar was offered to TGDT and will be considered. Date of event was 21/6/16. The visit is fact finding only.</p> <p>A campsite is top of the community agenda and Vicky asked for any ideas.</p> <p>The road closure of the Lecht was discussed with the potential for substantial loss of earnings for local businesses in June / July. A letter will be drafted for sending to Richard Lockhead &amp; Aberdeen Council.</p>	<p><b>ALL</b></p> <p><b>OG</b></p>

<b>Trading Subsidiary Report</b>	
<p>Justin read report and identified a positive increase in bed nights. April financial figures were questioned and it was agreed that he would get access to bank account in order to produce up to date expenditure figures.</p>	<b>JL</b>
<p>It was suggested that the report showed spend per head for the VIC &amp; Museum. It was also agreed that the main report to the Board would be simplified to give headline figures. Oli asked for information on the numbers of visitors from European countries.</p>	<b>JL</b>
<p>It was agreed to move funds of £2000 to the Trading Subsidiary to allow the purchase of stock for the museum.</p>	<b>OG</b>
<b>Communications</b>	
<p>No meeting had been organised to discuss this and it was felt to put this off to after the summer</p>	<b>ALL</b>
<p>A discussion was had around the dates for getting information and articles to local publications. It was suggested that the Toulter &amp; Thistledown are invited twice a year to the TGDT meeting.</p>	<b>JL / OG</b>
<p>A post event article for Rock &amp; Road will be produced by Justin &amp; Oli is doing a press release for the Pan European Land Use Conference</p>	
<b>HLF Updates</b>	
<p><b>VIC Refurbishment</b></p> <p>Final Discovery Centre project meeting was held on the 25<sup>th</sup> April and this finished the Ross Associates study.</p> <p>The result of the application to Cairngorm LEADER for £160k was positive with a small issue over State Aid to be resolved.</p> <p>The work for the VIC &amp; Museum will start in October if everything goes to plan. There is a list of local companies that will be invited to open tender for the work.</p>	<b>OG</b>

<p><b>New Project proposals</b></p> <p><i>Young Peoples Mentoring Project</i> Jennifer discussed the progress and ideas for this. She shall produce a one page scoping note. It was suggested that we contact each of the partner groups and see if they are interested in mentoring. Also worth getting the Community Association involved as this will benefit the whole community.</p> <p><i>Events</i></p> <p><i>Cairngorm Nature Festival</i></p> <p>A good event and only cost £40.00 to run. An early bid for 2018 has been put in to be Tomintoul to be the central hub.</p> <p><i>Scanlan Pan European Conference</i></p> <p>A very successful event with a good turn out from the local community. It was agreed to donate £100 to the Scanlan Association</p> <p><i>Breas Memory Day</i></p> <p>Estimated that 100 people attended and was very successful. It was felt that this might be an annual event.</p>	<p><b>JS</b></p> <p><b>OG</b></p> <p><b>JS</b></p>
<p><b>Finance report</b></p>	
<p>Oli reported that the trust had £17,916 in the bank. We have commitments of £5,000 giving an uncommitted balance of £12,916.</p>	<p><b>OG</b></p>
<p><b>Date of next meeting</b></p>	
<p>Date of next meeting 6th July, Crown Estate 6pm, preceded at 5pm by a CA update meeting</p>	