

Tomintoul & Glenlivet Development Trust Board Meeting



DATE: 6th July 2016

VENUE: Glenlivet Estate Office, Tomintoul

Attendees

Mary Williams Edgar (Company Secretary, TGDT), Jennifer Stewart, Callum Dingwall (Vice Chair), Oliver Giles (Local Development Officer, TGDT) Justin Livesey (Business Development Manager, TGDT), Fiona Robb (HIE) Tilly Smith (Membership Director, TGDT)

Apologies:

Fiona Durno, Mark Finnie (Chair, TGDT) Fiona Robb (HIE), Lee Haxton (CNPA)

Previous Minutes	ACTION
<p>Minutes proposed by Jennifer Stewart</p>	
<p>Minutes seconded by Callum Dingwall</p>	
Matters arising	
<p>The Wigwam Holidays site on Crown Estate Land near Tomintoul was discussed with Vicky Hilton from Crown Estate and The owner Charles Gulland. The site would be for 24 Cabins with 12 running in the first three years. They are seeking LEADER funding in order to finance the additional 12.</p> <p>Charles talked through the concept and how it was decided to have this near the village of Tomintoul. The site has 21 year lease from the Crown Estate. This is the first time Wigwam Holiday have owned and run a site as they normally run them as franchises.</p> <p>It was suggested that the TGDT could manage the site and have the opportunity to share in the profit along with a management fee. After a lengthy discussion around the finances it was agreed that the Trust supports this project and sees how this can benefit the local community by bringing new visitors to the area. However, the Trust is not in the best position to manage this project over a long period and decided not to take this any further. A letter of support to Wigwam Holidays from the Trust will be sent</p>	<p>ALL</p>

Trading Subsidiary Report	
<p>Justin read report identifying that visitors to the Museum & Visitor Centre where up by 20% on the previous year. With Distillery & Sightseeing being the top two draws to the area for June. The average donation per person was 12p per person and spend per head was 63p per person.</p> <p>At the Smugglers the total bed nights where 20% down in the previous year however income was up by 47% for the month of June. This is largely due to revenue from catering for a group of 55 students over 3 days. Income was up 31% YTD.</p>	JL
Communications	
<p>As the Wigwam Holidays discussion ran on this item will be discussed at the next board meeting.</p>	
HLF Updates	
<p>VIC Refurbishment</p> <p>The result of the application to Cairngorm LEADER for £160k has been successful.</p> <p>The work for the VIC & Museum will start in October if everything goes to plan. There is a list of local companies that will be invited to open tender for the work.</p> <p>The Community Asset Transfer had been stalling but it would be hoped that by the next board meeting everything should be completed.</p>	OG
Project updates & proposals	
<p><i>Events</i></p> <p>The Tomintoul Highland Games was discussed and it was agreed that the focus for the Trusts stand during the day would be to promote the good work that the Trust was doing. This would also be an opportunity to recruit new members and let people know about the great success of the Memory Days and the next event coming up in September.</p>	JS / JL

AOB	
Callum announced that due to external work commitments he would be standing down once a replacement had been found. He was going to continue his role on the Trading Sub Board.	CD
Date of next meeting	
Date of next meeting 6th July, Crown Estate 6pm, preceded at 5pm by a CA update meeting	