

# Tomintoul & Glenlivet Development Trust Board Meeting



**DATE:** 14<sup>th</sup> September 2016

**VENUE:** Glen Avon, Tomintoul

## Attendees

Mark Finnie (Chair, TGDT), Mary Williams Edgar (Company Secretary, TGDT), Tilly Smith (Membership Director, TGDT), Jennifer Stewart (Director TGDT), Oliver Giles (Local Development Officer, TGDT) Justin Livesey (Business Development Manager, TGDT),

## Apologies:

Callum Dingwall (Vice Chair), Fiona Robb (HIE), Lee Haxton (CNPA), Vicky Hilton (Countryside Manager Crown Estate)

Previous Minutes	ACTION
<p><b>Minutes proposed by Mary Williams Edgar</b></p> <p><b>Minutes seconded by Mark Finnie</b></p>	
<b>Matters arising</b>	
Mary expressed her interest in the Scottish Rural Parliament and will email the directors information on this organisation.	<b>MWE</b>
It was agreed that a crafters day should be organised for early next year in order to get things in place for the new season at the Discovery Centre.	<b>JL</b>
It was agreed that the Trust had gained some good coverage in the local press over the Asset Transfer of the Smugglers Hostel & Tomintoul Museum. Oli thanked Mark & Jennifer for their assistance in meeting the press.	
Oli brought up the need to pay £2,155 in order to cover legal fees for conveyancing on the asset transfer project. It was suggested that HIE might cover this and to check with Fiona Robb. It was also suggested to get another quote for these fees.	<b>OG</b>
Mary informed the board that she was attending a tendering for work course organised by TSI Moray on the 27 <sup>th</sup> of September.	
Mary brought up her visit to the DTAS conference. She had made some good contacts and suggested we might work with the Laggan area to cross promote. It was agreed that a visit to	<b>OG</b>

<p>the Gairloch &amp; Loch Ewe Action Forum would benefit the Trust &amp; that Janet Miles would be approached.</p> <p>Oli let the Trust know that Cathedral Windows had been appointed as the contractor for the double glazing in the Hostel. There was a short fall of £2000 and it was agreed that this would be transferred from the main bank account in lieu of the unused funds requested in May.</p>	
<b>Trading Subsidiary Report</b>	
<p>Justin reported that The Smugglers Hostel's had brought in a total income of £8456.5 and a 76% total occupancy for the month of August. Bed nights were up by 26% for the month of August on the previous year and 11% YTD. Income is up by 27% for the month of August and up 19% YTD.</p> <p>Tomintoul Museum &amp; Visitor Centre had seen visitor numbers for August coming in at almost the same as the previous year. The total number of visitors is up by 7% on the previous YTD from 6003 to 6521.</p>	
<b>Board matters</b>	
<p>There was a discussion around the AGM and how the Trust would combine this with a celebration of the HLF bid success. It was agreed that the two would be combined on the 9<sup>th</sup> of November. The venue will be the Glenlivet Distillery and it would also be an opportunity to launch the small grants scheme.</p> <p>The day would start with key stakeholders visiting the main areas of interest within the Landscape Partnership. This would be followed by a celebration of the HLF bid in the Glenlivet Distillery. The day would then finish with the AGM. It was agreed that board meeting would be held on the 16<sup>th</sup> of November.</p> <p>Jennifer suggested that Jim Hogg was approached to provide some music for the celebration as this would make the day even more special.</p>	<p>OG</p> <p>JS</p>
<b>Project updates &amp; proposals</b>	
<p><i>VIC Refurbishment</i></p> <p>The tenders have all come in and are higher than expected. Oli explained that we were waiting for the Quantity Surveyor to come back with advice on what the break down is. There was the possible implication of additional costs but the board should wait for the report before deciding a course of action.</p> <p><i>Scottish Land Fund Application</i></p>	<p>OG</p>

