

# Tomintoul & Glenlivet Development Trust Board Meeting



**DATE:** 12<sup>th</sup> October 2016

**VENUE:** Crown Estate, Tomintoul

## Attendees

Mark Finnie (Chair, TGDT), Callum Dingwall (Vice Chair, TGDT), Mary Williams Edgar (Company Secretary, TGDT), Oliver Giles (Local Development Officer, TGDT),

## Apologies:

Jennifer Stewart, Tilly Smith, Fiona Robb (HIE), Lee Haxton (CNPA), Justin Livesey (Business Development Manager, TGDT),

**The meeting was inquaret the these minutes are advisory**

Previous Minutes	ACTION
<p>Proposed Mary</p> <p>Seconded Mark</p>	
Matters arising	
<p>Mary asked for the Community Learning Exchange to be added to top of page 2 of the September minutes and explained why we should consider a visit to Gairloch and Loch Ewe Action Forum <a href="http://www.galeactionforum.co.uk">www.galeactionforum.co.uk</a>.</p> <p>Mary requested a business plan for next year Hostel &amp; Vic</p> <p>Calum asked how GALE raised enough revenue to sustain the organisation without grant support. Mary explained GALE tender for contracts and have the Highland Small Community Housing Trust development that provides a return on investment.</p> <p>Tomintoul Secondary School site was discussed, Mary suggested a representation from the trust that they should be affordable housing (check definition). A discussion ensued on the potential for TGDT to support the development of affordable housing in the area. Ronnie MacRae could be invited to come and speak to the board.</p> <p>Director recruitment was discussed and the following directors agreed to speak to the following trust members about becoming a director at the AGM Mark – Doug Nisbet</p>	

<p>Mary – Michael McGilvery  Mark – Malcolm MacGarvin  Mary – Sam Ashforth Whisky Castle  Mark – John &amp; Andrea Pollock</p>	
<b>Trading Subsidiary Report</b>	
<p>In Justin’s absence Oli and Mark gave an update on the Museum and Hostel</p> <p>Mary asked what were the 2016 target at the hostel and Mark confirmed it was a 20% increase in income generated</p> <p>Mary asked for comparative wage costs for the 2015 and 2016 season – Justin to arrange this as part of the end of season report.  Oli confirmed there had been better working between the two facilities this year with both sets of staff and volunteers coming together to help with events.</p> <p>Trading sub board members confirmed that the hostel had been running well this year with more revenue and better management. Mark suggested spending some money on the hostel during the closed season to improve the offer over the winter and into next season.  Directors shared the vision that they’d like TGDT to find its own office accommodation next year.</p>	<b>JL</b>
<b>Board matters</b>	
<p>The forthcoming meeting with Andy Wells was discussed and directors agreed to raise the following issues</p> <p>Scottish futures trust and the proposed 3 / 4g pilot in the Braes of Glenlivet  Income and expenditure balance sheet for the Glenlivet Estate  Crown storage units and potential to rent one for the museum collection  Update on recruitment of Chair and board of the Interim Management group  Oli to send Andy our ‘interim management body’ consultation by the 18<sup>th</sup> October</p> <p>Oli to type up questions and circulate to directors for comment</p>	<p><b>OG</b></p> <p><b>OG</b></p>
<b>Project updates &amp; proposals</b>	
<p><i>Broadband</i></p> <p>Mary updated board as to progress CCB &amp; CBS on the Cairngorm Aggregated Broadband Project and highlighted the Scottish Government 100% commitment by 2021. Mary also mentioned the State Aid consultation currently underway. It was highlighted that CBS cant apply funding to operating costs so additional funding may need to be sought to sustain a ‘market rate’ scheme long term.</p> <p>Tomintoul &amp; Glenlivet community events  Add Callum as a admin for Facebook Page</p> <p>Thistledown article by 26<sup>th</sup> Oct</p>	<p><b>OG</b></p> <p><b>JL</b></p>

<p>Oli mentioned that the trust has been nominated and shortlisted for the Community Led Regeneration category of the Scottish Regeneration Awards. Judging panel visit has been arranged for Friday 4<sup>th</sup> November and Oli stressed the importance of getting good community representation at the meeting.</p> <p><i>HLF Museum Refurbishment</i></p> <p>Oli presented the Quantity Surveyors report by Armours and highlighted the significant budget shortfall following the quality engineering and fit out budget review. A discussion on the report followed, Oli outlined the approach including seeking additional funding from LEADER and nominating contractors. Oli also highlighted that this is a material quantity contract so costs could escalate. All person's present agreed Oli and the project team should continue exploring the options.</p> <p><i>Scottish Land Fund Application</i></p> <p>The board updated Callum on the proposed application to SLF for an additional property to expand its existing portfolio. SLF wont fund refurbishment costs or a new build.</p> <p><i>Charitable Status</i></p> <p>Solicitor has been put in touch with Arlene our accountant but as she's busy with our end of year accounts it'll probably be after the AGM before they catch up. All agreed the project needs pushing forward and that developing the charitable objectives should be the first task for the new boards after the AGM.</p> <p>Oli updated the board on forthcoming TGDT events and significant dates</p> <p>Dark Skies 4<sup>th</sup> Nov Surf Judging 4<sup>th</sup> Nov TGDT AGM 9<sup>th</sup> Nov Quiz Night 25<sup>th</sup> Nov Surf awards ceremony 6<sup>th</sup> Dec Skerryvore 28<sup>th</sup> April 2017</p>	<p><b>OG</b></p> <p><b>All</b></p>
<p><b>AOB</b></p>	
<p>Oli updated the board on request for Bank Account facility for Wildlife Group. Request withdrawn. Oli asked for permission to pay the Architects invoice £2,880 directors asked Oli to run this past Jennifer and Tilly as the meeting isn't quorate.</p>	<p><b>OG</b></p>
<p><b>Date of next meeting</b></p>	
<p>9<sup>th</sup> November AGM, 16<sup>th</sup> November main trust board</p>	