

# Tomintoul & Glenlivet Development Trust Board Meeting



**DATE:** 8<sup>th</sup> February 2017

**VENUE:** Glen Avon Hotel, Tomintoul

## Attendees

Mark Finnie (Chair, TGDT), Mary Williams Edgar (Director, TGDT), Doug Nisbet (Director, TGDT), Tilly Smith (Membership Director, TGDT), Jennifer Stewart (Director TGDT), Dr Malcolm MacGarvin (Director, TGDT), Fiona Robb (HIE), Oliver Giles (Local Development Officer, TGDT), Justin Livesey (Business Development Manager, TGDT)

## Apologies:

Lee Haxton (CNPA), Vicky Hilton (Countryside Manager Crown Estate)

Previous Minutes	ACTION
Proposed Mary Williams Edgar Seconded Doug Nisbet	
Matters arising	
David Toovey was introduced as a new member of the TGDT Board as the GICA nominated board member.  Oliver let the board know that there was a place on the Aspiring Communities Fund meeting in Aberdeen on the 24 <sup>th</sup> of February. Board members to let Oli know if they wished to attend	<b>all</b>
Trading Subsidiary Report	
Justin informed the board of the current activities and that current funds are low. The Skerryvore performance is selling well and tickets should be purchased ASAP	<b>JL</b>
TGDT Strategy workshop	
Doug introduced the work he's been doing on a forward strategy for TGDT including reviewing the information and strategy documents on our website.	

<p>All agreed this is a good time to review and look forward with the Business Development Manager post coming to an end and approximately one year left on the core costs grant. A discussion ensued about the timescales the strategy should cover and the board agreed that a 5 year strategy supported by an annual operational plan was a good aspiration.</p> <p>Resource needs for TGDT were discussed and following a successful appraisal all agreed Oliver was an asset to TGDT and should be retained if funds can be secured. Mark highlighted the needs of the hostel which all agreed cannot operate without a paid member of staff. A discussion was held on volunteers Tilly and Mary highlighted that volunteers at the hostel would be different from volunteers at the VIC who needed local knowledge.</p> <p>Events were discussed and directors agreed that events were disruptive to the running of the trust and were of limited direct financial benefit to TGDT, the board suggested this may be something the new business group could pick up.</p> <p>Oli to progress strategy workshop for board</p> <p>Oli to review Business Development Manager Job Description</p>	<p>OG</p> <p>OG</p>
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<b>Project updates &amp; proposals</b>	
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<p><b>Landscape Partnership</b></p> <p><b>Discovery Centre</b> Oli let the board know that there was a ‘snag’ with LEADER funding. The initial works by Andersons would not be eligible for LEADER funding. LEADER team have suggested reapplying for funding for the fitout at a much higher intervention rate. It was unclear why LEADER had done this. This has put the fit-out stage back by approximately 4 weeks. There was a discussion around the importance of getting documentation and the importance of getting as much as we can in writing.</p> <p><b>Recruitment</b> There had been 12 applicants for the role of Communication and Interpretation Officer. The intention is to interview 4 or 5 people for the post on the 22<sup>nd</sup> of February.</p> <p><b>Office Accommodation</b> Doug &amp; Tilly were thanked for their help in coming up with options for the LP. Tilly’s offer of the ‘Barn’ had be taken up and staff would be working from there in mid -March.</p> <p><b>Broadband</b> The trusts director nomination for CCB was discussed. It was agreed that we should let Brain know that he should continue with their board selection, The Trust does not want to hold things up. A separate broadband group within the Trust should be set up and working group meeting organised.</p> <p><b>Charitable Status</b> The need to agree a charitable purpose was discussed. An email will be sent out to agree “urban &amp; rural regeneration” as the objective.</p> <p><b>Crown Estate long term consultation</b> No one from the Scottish Government could come up to meet with the community and discuss the Crown Estate.</p>	<p>OG</p> <p>MF/ OG / TS / DN</p>
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<p>A discussion was had around possible next steps and the urgent nature of this consultation. It was agreed to ask the local community groups for their input and to read and respond to the document. It was also agreed to email our members to encourage them to do the same.</p> <p>An email will be drafted by Oli. It will be given to Andy Wells to ensure all facts are correct. Then circulated to the board.</p> <p>Fiona Robb agreed to look into what the HIE response would be and she would contact Sandy Holmes</p> <p>The Trust would also contact Richard Lockhead.</p> <p><b>GALE visit</b></p> <p>The visit to GALE had been very interesting and a report would be produced for the findings. It was noted that they were nearly self-sufficient and employed 18 staff. Turnover was £200,000 with £90,000 from retail. Full report to follow.</p>	<p>FR</p> <p>OG</p>
<p><b>Finance report</b></p>	
<p>Oli presented the finance report and highlighted the informed the board of the new Landscape Partnership Account. Three months core grant of £24K add come into the account upfront as asked for.</p>	<p>OG</p>
<p><b>AOB</b></p>	
<p>Malcom brought up the forming of the Tomintoul &amp; Wildlife Group and that first round of grants of the £12K pot would be available in April</p>	
<p><b>Date of next meeting</b></p>	
<p>8<sup>th</sup> March 2017</p>	