

Tomintoul & Glenlivet Development Trust Board Meeting



DATE: 12th April 2017

VENUE: Glenlivet Estate Offices, Tomintoul

Attendees

Mark Finnie (Chair, TGDT), Mary Williams Edgar (Director, TGDT), Doug Nisbet (Director, TGDT), , Tilly Smith (Membership Director, TGDT), Jennifer Stewart (Director TGDT), Dr Malcolm MacGarvin (Director, TGDT), Fiona Robb (HIE), Oliver Giles (Local Development Officer, TGDT)

Apologies:

David Toovey, Lee Haxton

Previous Minutes	ACTION
<p>Proposed Tilly Smith</p> <p>Seconded Doug Nisbet</p>	
Matters arising	
<p>Thanks to the Crown Estate Scotland for hosting the board meeting</p> <p>Tilly updated the board on the Landscape Partnership staff who are now working from the bothy at Balchorrach Farm. The new Land Management Officer and Communication and Interpretation Officer are in post and attended Justins send off at the Smugglers.</p> <p>Doug asked for references to Trading Sub board members in the minutes to include surnames for clarity.</p> <p>Mary asked for an update on the transfer of the Glenmullach mast to SSE. Oli said he's spoken to SSE and the process is moving slowly. They're aware of the hardware, it's purpose and continued use. Oli emphasised the non commercial nature of the project and the SSE contact seem sympathetic to this (they have similar agreements on their assets elsewhere).</p> <p>The need to have two Directors from the main board onto the Trading Sub board was brought up by Mark. It was agreed that John would be approached after Pat & Jenney where spoken to and are happy with this appointment</p>	<p>OG</p> <p>MF</p>

Strategy and Business Plan	
<p>A discussion on the project matrix produced by the working group and circulated to the main board was held.</p> <p>Jennifer asked whether the income generating column referred to TGDT or general income – Doug confirmed that the income generating column referred to direct income and preferably surplus to TGDT.</p> <p>Tilly raised the inclusion of the fuel pump, Oli confirmed that it had been carried forward from the Transform Team and represented an important service for locals and visitors alike. Tilly also suggested that the Discovery Centre should aspire to be income generating – all agreed.</p> <p>Mary asked for the inclusion of the Scottish Futures Trust 4G pilot to be included under broadband.</p> <p>A discussion was held on the inclusion of Young People in the plan, Jennifer confirmed that the YP project she has been developing requires more work but that it would be good to weave YP into the plan. Doug stressed the importance of understanding the needs of YP and Mary suggested TGDT treat YP as beneficiaries rather than potential volunteers.</p> <p>Fiona highlighted that 2018 is the year of Young People and that they are a priority group in the community planning process in Moray.</p> <p>The Training and Skills part of the LP was highlighted as a potential source of funding and Jennifer will email Steph to highlight our interest in YP></p> <p>All agreed that a column should be added to the matrix with YP as a benefactor, this ensure YP are considered at the project planning and priority phase.</p> <p>Doug asked Fiona for her thoughts on the proposed projects, Fiona confirmed the projects were what were hinted at by the draft Weave report and there were no surprises. Fiona suggested some of the projects would require some options appraisal / feasibility work.</p> <p>Jennifer asked if HIE could help with the cost associated with feasibility and Fiona confirmed a strong case could be made. Awards for All was also highlighted as a potential source of match funding.</p> <p>Malcom raised Tomnavoulin distillery building highlighting that it would make a great business unit, all agreed it would be a good addition to our portfolio and Doug agreed to contact Whyte & Mackay on his return from the states.</p> <p>Malcolm also asked for TGDT to consider adding a community run brewery / distillery to the horizon scanning process.</p> <p>Doug concluded the discussion by highlighting the opportunities coming through the devolution of the Crown and suggested we remain flexible in our outlook.</p> <p>Oli to weight the matrix categories and score the projects</p> <p>WG to meet and continue to develop the 5 year strategy as per the Weave timetable</p>	<p>OG</p> <p>JS</p> <p>OG</p> <p>OG</p> <p>OG</p> <p>OG</p> <p>OG</p> <p>OG</p> <p>Working group</p>
Project updates & proposals	
<p>Discovery Centre</p> <p>Anderson contract progressing well – the latest valuation of 37,300 was just under the estimate and has been confirmed by the QS and Architect. Board agreed to the payment of the second invoice.</p> <p>LEADER – change request covering the transfer of the grant to the fitout stage has been approved, awaiting approval of our procurement plan.</p> <p>Letter received from Roger Clegg (LAG) was discussed and all agreed a nice letter back allaying concerns about project monitoring would be an appropriate response</p> <p>Tilly suggested approaching Inchroy Estate for funding</p>	<p>OG</p> <p>OG</p>

AOB	
The need for volunteers at the Skerryvore gig and Glenlivet open day was raised Tilly offered to help with Skerryvore and Jennifer offered to help with the open day	
Date of next meeting	
10 th May 2017	