

Tomintoul & Glenlivet Development Trust Board Meeting



DATE: 10th May 2017

VENUE: Glenlivet Estate Office, Tomintoul

Attendees

Mark Finnie (Chair, TGDT), David Toovey (Director TGDT), Mary Williams Edgar (Director, TGDT), Doug Nisbet (Director, TGDT), Jennifer Stewart (Director TGDT), Dr Malcolm MacGarvin (Director, TGDT), Fiona Robb (HIE), Oliver Giles (Local Development Officer, TGDT)

Apologies:

Tilly Smith (Membership Director, TGDT), Lee Haxton (CNPA)

Previous Minutes	ACTION
Proposed Mark Finnie Seconded Malcolm MacGarvin	
Matters arising	
Trading Subsidiary Report	
Trading Subsidiary meeting was postponed until next week so no up to date report available	OG
TGDT Strategy workshop	
Oli presented a scored version of the project priority matrix and the board discussed the merit of scoring projects against one another. All agreed that a tick or yes no approach was more useful. In addition the board members agree cost / benefit should be added. Oli to set up a strategy steering group meeting for mid June Fiona Robb emphasised the need for the plan to clarify TGDT's role beyond the Landscape Partnership and repeated the message Oli and Malcolm had got from the CAMS event that in the future HIE would invest less in LDO's and more in targeted business support.	OG

<p>Doug asked in geographical spread was relevant and all agreed it was an important element of the matrix.</p> <p>Mary asked about the impact of a reduction in LDO input on the local community? Fiona clarified the recommendation had come from a report that highlighted lack of clarity over entry and exit of HIE funding. Some trust LDO's have had 8 – 10 years support. Tangible outcomes is also an issue that was highlighted.</p> <p>Fiona to check if the report is in the public domain?</p> <p>The inclusion of fishing beats in the matrix were discussed and discounted due to the low turnover.</p> <p>Consultation on the plan was discussed and all agreed a focus group style approach should be adopted. Groups to consider – businesses, accommodation providers, stakeholders.</p> <p>Jennifer drew the discussion to a close by summarising the need for a title for the matrix, to change the scoring and add the additional categories and to start testing the water possibly with the trading subsidiary board.</p> <p>the timeline for the plan is September / October to allow at least 3 months for funding applications.</p>	FR
Project updates & proposals	
<p>Museum Approval sought for the proposed first floor layout as per the circulated drawing, board discussed and approved the layout subject to available budget, suitable storage and that the layout provided for maximum flexibility.</p> <p>Dogs in the office was discussed and a no dogs policy was agreed on the grounds of health and safety and to be in line with CNPA policy.</p> <p>Oli outlined the current situation with LEADER and our procurement strategy and all agreed to the proposed way forward via full open tendering using PCS for a fixed cost design and build contract.</p> <p>Recruitment Closing date for the Admin and Community Heritage post is Friday, good number and standard of applicant received so far, full update to the board before Oli goes on holiday. Interviews 5th & 6th June.</p> <p>Oral History Distillery memory day on the 27th May at Glenlivet Distillery, all welcome. Jennifer mentioned the possibility of a WW1 project to commemorate the end of the war, all agreed this was an excellent idea.</p> <p>Broadband Malcolm updated the board on the current position with CBS. We have asked to be involved in the production of the Invitation to Tender and Oli will follow up with David Watson (CNPA)</p>	OG
Finance report	

Oli presented the finance report and asked the board to approve the latest Andersons invoice. Oli also asked the board to approve a Trading Subsidiary invoice payment for £6k for Skerryvore. Both invoices were approved for payment.	
AOB	
Jennifer raised a safety issue with the Snow Roads sculpture and highlighted that she had written to CNPA expressing concern. All agreed that KATCA should be encouraged to do the same.	
Date of next meeting	
7 th June 2017 6pm Crown Office	