



**TGDT Board Meeting**

**Date: 09/08/17**

**Crown Estate Office, Tomintoul – 5pm – 7pm**

**DRAFT Minutes**

**Present:** Doug Nisbett (TGDT Director), Malcolm MacGarvin (TGDT Director), Jennifer Stewart (TGDT Director), David Toovey (TGDT Director), John Polak (TGDT Director), Fiona Robb (HIE), Oli Giles (TGDT LDO).

**Apologies:** Mark Finnie (TGDT Director), Tilly Smith (TGDT Director).

<b>Minutes</b>		
Appointment of a meeting chair	Jennifer Stewart volunteered to chair the meeting in the absence of mark Finnie	
Resignation of Mary Williams Edgar	The board noted and expressed surprise at Marys resignation	
Minutes of previous meeting	Malcolm MacGarvin expressed a reservation regarding the section on Broadband in the previous minutes	<b>Action 1:</b> OG & MM to meet to agree the minute text
Finances	The board agreed the finance report had slipped down previous agendas and with some major movements of public money it is vital everyone understands the report. Doug Nisbet asked that there was greater clarity over restricted and unrestricted funds and recommended TGDT set up an audit group.	<b>Action 2:</b> OG to ensure TGDT board receive Tomintoul Hostel Ltd monthly finance report (including bank statement to validate).  <b>Action 3:</b> OG to amend monthly

		<p>finance report to show restricted and unrestricted project funding</p> <p><b>Action 4:</b> Board to seek an additional director to take on the role of Treasurer</p> <p><b>Action 5:</b> Fiona to check if specialist advice contract could provide some support</p>
Strategic Plan update	<p>Doug Nisbet updated the board on the progress of the strategic plan and thanked Jennifer and Malcolm for their comments. The following suggestions and recommendations were made</p> <p>Section on the Lecht could be reworded</p> <p>Admin post removed due to likelihood of being funded</p> <p>Draft plan should be sent to Andy Wells in advance of the meeting on the 30<sup>th</sup> August</p> <p>Existing regeneration project partners should receive a copy of the draft plan and invited to discuss future opportunities with the board</p> <p>The riding centre should be added to the project matrix</p> <p>Fiona was asked to identify timescales for HIE and Scottish Government regeneration funding – SG unlikely to be this calendar year but HIE could be end of Nov – early Dec.</p>	<p><b>Action 5:</b> OG to circulate MM comments to the board</p> <p><b>Action 6:</b> Board to send comments to DN by 23<sup>rd</sup> August</p> <p><b>Action 8:</b> OG to invite Murray Furgeson (CNPA) &amp; Gordon Sutherland (Moray Council) to a meeting</p> <p><b>Action 8:</b> MF and OG to meet with Rosie</p> <p><b>Action 9:</b> OG to progress plan for community consultations</p>
Project Reporting	<p><b>Museum Project</b></p> <p>Practical completion on the building works applied for Fit out contract published on Public Contracts Scotland – Closing date 8<sup>th</sup> September for award 18<sup>th</sup> September</p> <p>Board discussed museum operation and suggested setting up a sub group to manage the transition arrangements from museum to Discovery Centre.</p> <p><b>Oral History</b></p> <p>Jennifer updated the board on plans for the magic lantern event on the 2<sup>nd</sup> September</p> <p><b>Hostel update</b></p> <p>Lease agreement and mechanism for claiming for LDO time managing hostel staff etc. being finalised</p> <p><b>Broadband</b></p>	<p><b>Action 10:</b> OG to progress plan for a Discovery Centre working group</p>

	<p>Malcolm updated the board on recent communications on broadband</p> <p>There was concern expressed at the GICA open meeting at the recent delays in procuring an aggregated broadband scheme</p> <p>The meeting of interested parties offered by Zoe Laird is on hold as the answers to the questions TGDT has been asking aren't there.</p> <p>Fiona highlighted the recently announced Scottish Government review of CBS ahead of the R100 scheme.</p> <p>Cairngorm Community Broadband have a meeting with Stuart Robertson and representatives of R100 on 21<sup>st</sup> August, all agreed it would be beneficial to offer CCB support at that meeting.</p> <p>Fiona updated the board on a meeting between HIE CEO Charlotte Wright and Douglas Ross where broadband was on the agenda and encouraged TGDT to keep the communication channels open. The board thanked Fiona for helping us pursue this issue.</p>	<p><b>Action 11:</b> OG to write to CCB offering support for the meeting</p>
AOB	<p>Oli raised two conference opportunities, DTAS annual conference 3<sup>rd</sup> &amp; 4<sup>th</sup> September and HIE Strengthening Communities 21<sup>st</sup> &amp; 22<sup>nd</sup> September.</p> <p>Oli raised the nomination of a new Landscape Partnership board member, all agreed this should be on Septembers agenda</p> <p>All thanked the Crown Estate for making the meeting space available and the meeting was closed</p>	<p><b>Action 12:</b> OG to put LP board member on next agenda</p>
DONM	13 <sup>th</sup> September 2017	