



TGDT Board Meeting

Date: 18/10/17

Crown Estate Office, Tomintoul – 5pm – 7pm

DRAFT Minutes

Present:, Mark Finnie (TGDT Director), Doug Nisbet (TGDT Director), Malcolm MacGarvin (TGDT Director), Jennifer Stewart (TGDT Director), Tilly Smith (TGDT Director), Oli Giles (TGDT LDO)

Apologies: David Toovey (TGDT Director)), John Polak (TGDT Director), Fiona Robb (HIE), Liz Henderson (CNPA)

Minutes of previous meeting	Proposed by Mark Finnie Seconded by Malcolm MacGarvin	
Matters Arising	Strategic Plan - Doug Nisbet reported on positive meetings with Andy Wells and Vicky Hilton of Crown Estate Scotland and hopes for a good working relationship in the future. Emphasis on partnership and a professional, inclusive and transparent approach. Oli has written to Richard Lochhead regarding the broadband meeting and our AGM Oli to speak to Vicky about estate maintenance costs All agreed Inveravon School and Ballindalloch Estate should be included in the plan and that the plan should be inclusive enough for everyone to find something they could support. The inclusion of Ballindalloch Estate as consultees sparked a discussion about our area and boundary	<p>Action 1: OG to speak to VH about estate maintenance costs</p> <p>Action 2: OG and DN to speak to Guy at Ballindalloch</p> <p>Action 3: OG to obtain a map of our area</p>

Finances	<p>Oli presented the finance reports for TGDT and Tomintoul Hostel Ltd. The profit from Tomintoul Hostel Ltd was discussed and all agreed that without charitable status it doesn't matter where the surplus sits.</p> <p>Board members asked for outgoing payments to be turned red in future finance reports</p>	Action 4: OG revise the finance spreadsheets to reflect this request
Discovery Centre Fit Out Contract Award	<p>Jennifer Stewart gave an overview of the process TGDT followed to select the successful bidder for the Discovery Centre fit out contract and summarised the three bids received.</p> <p>The board agreed with the tender review panels recommendation to award the contract to Urban Display</p>	
Strategic Plan update	<p>Doug outlined the approach to stakeholder consultation taken with the Crown Estate Scotland and proposed taking a similar approach with Ballindaloch Estate, GICA, KATCA and Tomintoul Bowling Club. All agreed this was the right approach. The Lecht was raised as a consultee and Oli agreed to ask Fiona Robb for an introduction via the HIE Account Management process.</p> <p>The community consultations were discussed and agreed we'd hold three meetings</p> <p>29th November Tomintoul Museum 6 – 7pm</p> <p>30th November Glenlivet Hall and The Braes of Glenlivet Hall 6 – 7pm</p> <p>Doug offered to produce a feedback form and revise the consultation document.</p> <p>Tilly offered to do some 'one on ones' on A'an Side</p> <p>Oli to email members and produce a poster for the events</p>	<p>Action 5: DN & OG continue the consultation process</p> <p>Action 4: OG to speak to FR about Lecht.</p> <p>Action 5: OG to book halls</p> <p>Action 6: DN to produce feedback form and revise short version of the plan</p>
Project updates	<p>Discovery Centre</p> <p>The sign for the new Discovery Centre was discussed in detail. All agreed there were merits to the Urban Design and Landscape Partnership logo's but the board agreed to the use of the LP logo on the centre signage.</p> <p>The shop stock for the discovery centre was discussed and John Polak, Doug Nisbet, Tilly Smith and Jennifer Stewart all expressed an interest in agreeing the stock policy etc.</p> <p>Oli advised directors he hasn't received the revised agreement for the first floor office space.</p> <p>Events</p> <p>Jennifer's introduced the thinking behind the paper circulated in advance of the trust board meeting which suggests carolling events in the remaining years with their associated themes.</p> <p>All directors thanked Jennifer for the work put in and agreed to the themes and highlights. Tilly highlighted that the events should be a celebration of the LP and Doug felt that an overarching event that brought people into the area and was repeatable could be effective.</p>	<p>Action 7: OG to ask Urban to revise the signage proof to incorporate the LP logo</p> <p>Action 8: OG to set up a meeting to discuss and review DC stock</p>

	<p>There was a discussion around legacy and the long term benefit for the area with the preference being for 'shoulder season' events.</p> <p>Jennifer highlighted that she is sitting on 8 different project boards and a dedicated resource will be required to take this forward.</p>	
Broadband	<p>The CNPA board paper was raised and all expressed disappointment that CBS had been unsuccessful in delivering broadband in our area. Malcolm raised the possibility of using Dorenell Windfarm monies to provide a service in Glenlivet and agreed to keep the board and our communities up to date with progress and discussions.</p>	
AOB	<p>Oli raised the AGM and asked all directors to attend. John Polak and David Toovey will be required to stand for election, no further nominations have been received.</p> <p>Everyone thanked the Crown Estate for making the meeting space available and the meeting was closed</p>	
DONM	15 th November 5pm Glenlivet Estate Office	