



Tomintoul & Glenlivet
Development Trust

TGDT Board Meeting

Date: 13/12/2017

Glenlivet Estate Office, Tomintoul – 5pm - 7pm

DRAFT Minutes

Present: Mark Finnie (TGDT Director), Doug Nisbet (TGDT Director), David Toovey (TGDT Director - DT), John Polak (TGDT Director), Jennifer Stewart (TGDT Director), Malcolm MacGarvin (TGDT Director), Tilly Smith (TGDT Director), Oli Giles (TGDT LDO)

Apologies: Fiona Robb (HIE), Liz Henderson (CNPA)

Actions carried over from 14/12/17 (updates in *italics*)

Action I: OG to speak to VH about estate maintenance costs – *OG updated as ongoing and will follow up at next Board Meeting*

Minutes

Minutes of previous meeting	13 th December 2017 TGDT Board minutes approved. Proposed by Tilly Smith Seconded by Jennifer Stewart	
Matters Arising from previous Actions	Oli updated the board on the Director Drive Text went into newsletter and the vacancies were highlighted at the community association meetings KATCA have been pressed for a representative The geographical importance of the A95 end of our patch was discussed and all agreed to consider a board member from this area Doug updated the group on his meeting with Guy Macpherson Grant and highlighted the closure of Ballindalloch Golf course All agreed to invite a CNPA representative to the meeting with Moray Councillors on the 22 nd January Oli updated that Louise Laing has joined TGDT All agreed the trust keep community plan consultation feedback forms for two years Malcolm highlighted that the natural burial ground and community woodland in our strategy are Wildlife Group projects	Action I: OG to invite Eleanor Mackintosh to the meeting

	Susan Ironside has been approached regarding the events project and a brainstorming session with some of the businesses was suggested. Mark and Callum to join any discussions about events.	
Finance Report	OG outlined the TGDT and Tomintoul Hostel Limited finances presented to the board.	
TGDT Strategic Plan Update	<p>The final draft of the plan was discussed and all agreed that it was ready for publication thanks Doug and others involved for all their hard work. Oli raised the possibility of a glossy print run of the document and the sensitivity around the detailed budget. The board agreed to a simplified budget and to stick with a web published pdf style document.</p> <p>The board discussed the CNPA project outcomes document circulated. All felt that it was very achievable and reflected TGDT's current thinking. The accumulation of 12 months reserves was queried and all felt this could be replaced with an appropriate reserves policy.</p> <p>Doug outlined the current funding position, the lack of any firm commitments and timescales for decision making by our core funders. Doug proposed that in order to preserve some continuity for the Development Officer a six month back stop contract could be offered in the event of no funding. This would allow operations to be reviewed and additional funding to be sought. All agreed this was a good idea.</p> <p>Despite this directors felt a no funding scenario should be considered and some time should be spent planning for this</p>	<p>Action 2: OG to publish plan on TGDT website and send to GICA and KATCA</p> <p>Action 3: OG & DN to work on a 6 month LDO contract</p> <p>Action 4: All to consider the implications of a no funding scenario</p>
Project updates	<p>HLF Museum Project OG updated the board on progress with the Discovery Centre fitout. Significant progress with front of house elements and some graphic walls being constructed. The production and signoff of graphics will be the next major phase in advance of the final fitout on 25th February</p> <p>HLF Events Doug updated the board on his discussions with some local volunteers regarding the events project and has requested a meeting with the Landscape Partnership Programme Manager to discuss.</p> <p>Participation project Oli updated the board on the recruitment process which is live and that the closing date for applications is the 26th January with interviews w/c 5th February. Jennifer offered to sit on the interview panel</p> <p>Broadband Malcolm has produced a three page document for circulation to the other communities involved in the Dorenell project. Malcolm and Oli meeting this group on the 29th January.</p>	<p>Action 4: DN to meet with LP PM</p>
AOB	All new members secured at the Discover event were approved. The board expressed their thanks for all involved in putting on the event The position of Chair was raised by Mark who stated he was standing down from the position but would like to remain on the board. Tilly and David proposed and seconded Doug Nisbet as chair and the	

	<p>unanimously agreed. All thanked Mark for his hard work during the last 2 ½ years.</p> <p>The issue raised by Scott at the Whisky Castle was discussed and Mark is meeting representatives from the Bussiness Assocaition after this meeting. All agreed that we need to be sensitive to the businesses in the area but we're trying to be a sustainable business and 'grow the cake'.</p>	
DONM	Wednesday 14 th February 2018 6pm Glenlivet Estate Office	