



Tomintoul & Glenlivet
Development Trust

TGDT Board Meeting

Date: 14th March 2018

Glenlivet Estate Office, Tomintoul – 5pm - 7pm

Minutes

Present: Doug Nisbet (TGDT Director & Chair), Mark Finnie (TGDT Director), David Toovey (TGDT Director), John Polak (TGDT Director), Jennifer Stewart (TGDT Director), Malcolm MacGarvin (TGDT Director), Tilly Smith (TGDT Director), Oli Giles (TGDT LDO), Liz Henderson (CNPA)

Apologies: Fiona Robb (HIE),

Actions carried over from 14/02/18 (updates in *italics*)

All actions for the 14th February board meeting have been discharged

Minutes

Minutes of previous meeting

14th February 2018 TGDT Board minutes approved.
Proposed by Mark Finnie
Seconded by Tilly Smith

Matters Arising from previous Actions

Action 1: JP & DT to engage with Karen Derrick
Charitable status was discussed and Doug asked that TGDT's charitable aims and objectives are broad enough that we are able to respond to community need.

Action 2: OG to get updated quotes for Smugglers heating and approach HIE for approval
NJM are available to do the install w/c 23rd April and have revised their quote to include a 2500l oil tank

Action 3: JP to progress the leaflet for the DC
No progress. Tilly asked about a poster

Action 4: OG to progress the DC opening event
Doug asked if a piper outside could be arranged

	<p>Ribbon cutting and a cake</p> <p>Action 5: OG to discuss The MOU for the office space with Will (CNPA)</p>	
<p>Dorenell Windfarm</p> <p>Meeting with Andy Wells</p>	<p>The board in discussed in detail the opportunity that had been presented to operate the community benefit fund for the Dorenell Windfarm.</p> <p>The board felt it was too much for the development trust just now but would stay informed and seek other benefits from the fund.</p> <p>Doug and Oli had a productive meeting with Andy Wells and updated the board of the topics discussed</p> <p>Local Management Pilots – Andy raised the pilot scheme for local management of CES assets. Assets would have to be run as if being run by CES including the return of profits. Andy highlighted that there were other ways for the community to run CES assets and we discussed TGDT’s desire to identify land for a campsite.</p> <p>Tomintoul Wigwams – Charles Gulland is still looking for a local partner to run the Wigwam site and the fit with TGDT’s aspirations was discussed. Oli advised that we are struggling to fill our own facility management position at the hostel but that inviting Charles up for a chat was a logical next step. Malcolm asked if we are paying enough at the hostel and Oli advised that we’re paying £8.20 p/h, above the living wage and that the seasonal nature of the job was one of the main limiting factors.</p>	<p>Action 1: OG to contact Dorenell fund and advise them of the boards decision</p> <p>OG to check Foundation Scotlands accounts</p>
<p>Finance Report</p>	<p>OG outlined the TGDT and Tomintoul Hostel Limited finances presented to the board.</p> <p>Oli advised the board that Discovery Centre commissioning and stocking costs were outstanding and that this may have a negative impact on the April finance report.</p> <p>Oli advised the board that we are on track to use the projected underspend.</p>	
<p>Project updates</p>	<p>Campsite</p> <p>Doug and Malcolm updated the board on the site review they completed which identified the site SW of St Bridgets as a potential option.</p> <p>Oli updated the board about a visit to Ballater Campsite which is run by Ballater Community Enterprise. They are recording profits of £60k + and have extended an invite to TGDT board to visit.</p> <p>HLF Museum Project</p> <p>The objection to the coffee machine and homebakes by a few local businesses was discussed and the board thanked Doug, Tilly, Mark and Oli for meeting with them and receiving the petition.</p> <p>The group of businesses were offered a space on the board of TGDT, access to a £1k business development fund and invited to provide the cakes we’d be selling. In return TGDT asked for a year to see how it works, if any of the businesses is worse off because of the new Discovery Centre TGDT board agree to review.</p> <p>Doug highlighted that our funders have endorsed our approach. Malcolm to draft text for a response with Jennifer’s help</p> <p>Events</p> <p>The board send Callum best wishes and a speedy recovery following his operation.</p>	<p>Action 2: OG to contact Savills about the ownership and tenancy status</p> <p>Action 3: MM to draft a response to the businesses.</p>

	<p>Doug talked the board through the paper he produced following his meeting with Jackie Taylor. The board are keen to know the conditions of HLF event funding and Jackie Taylor is looking into this.</p> <p>Jennifer updated the board on progress with events to commemorate the end of WWI in November including a display of locally made poppies.</p> <p>The temporary exhibition space in the Discovery Centre was also discussed and Doug offered to put together an exhibition using material from the 'over the farm gate' publication. All agreed this was an excellent idea and future exhibitions should be scheduled</p> <p>Participation Project</p> <p>Oli reminded the board that Rebecca Irons starts on 19th March. The board asked for a 1 year plan to be a priority once the Discovery Centre volunteers are in place and settled in.</p> <p>Broadband</p> <p>Malcolm asked for comments on the paper he'd circulated. And reminded the board of the objective to bring better fibre to our area. Malcolm also advised the board that the EE mast were going live by 18th March.</p>	<p>Action 4: All to consider the messages in MM broadband paper</p>
AOB	<p>Tilly asked if we can get the Discovery Centre in the what's on guide for April</p> <p>Oli highlighted that our request to GICA for core funding would likely be considered at the next GICA open meeting currently scheduled for the 25th April</p> <p>John Polak advised the board that he and Andrea were looking at establishing another tourism related business in the village and invited the board to consider any conflict of interest that may arise from this.</p>	
DONM	Wednesday 11 th April 2018 5pm Glenlivet Estate Office	
	All present thanked the local Crown Estate Scotland Staff for making the meeting space available	