



Tomintoul & Glenlivet
Development Trust

TGDT Board Meeting

Date: 9th May 2018

Glenlivet Estate Office, Tomintoul – 5pm - 7pm

Minutes

Present: Doug Nisbet (TGDT Director & Chair), Jennifer Stewart (TGDT Director), Malcolm MacGarvin (TGDT Director), Mark Finnie (TGDT Director), David Toovey (TGDT Director), Oli Giles (TGDT LDO), Rebecca Irons (TGDT Participation Manager), Fiona Robb (HIE). Part Meeting - Jackie Taylor (Landscape Partnership), Steve Smith (Landscape Partnership).

Apologies: Tilly Smith (TGDT Director), John Polak (TGDT Director), Liz Henderson (CNPA)

Actions carried over from 11/04/18 (updates in *italics*)

All actions for the 14th April board meeting have been discharged

Minutes

Minutes of previous meeting

11th April 2018 TGDT Board minutes approved.
Proposed by Malcolm MacGarvin
Seconded by Jennifer Stewart

Matters Arising from previous Actions

- Action 1:** Oli asked that discussion of proposals for the friends and membership scheme be moved to the next meeting.
- Action 2:** Oli has responded to the CES community asset management consultation advising that it gives little incentive to participate in the pilot scheme and is not the right way for TGDT to progress CES asset management at this time. The closing date has now passed.
- Action 3:** Doug reported that Liz has investigated production costs for a Discover Tomintoul & Glenlivet brochure and these would be high. He feels that it is too late to progress this for the current season, however a temporary leaflet could be produced in the interim. Doug proposed getting a subgroup together to work on this consisting of Doug, Malcolm, David, John and Oli.
- Action 4:** Doug has drafted a letter to the local businesses which he read to the board for feedback. Malcolm asked if this could be emailed

	to the board for further consideration. Oli agreed to email a copy to board members. Doug will send the letter out by the end of the week	
Landscape Partnership Project update	Jackie reported that every project is now active. A Landscape Management Officer, Polly Freeman, is now in post and will start officially on 25 June. Of the current projects there is one red item, 9 amber and 10 green. The red item being delays related to the Blairfindy Castle project. The amber items relate to minor delays. A website consultant has been procured for the Interpretation and Digital project and local businesses have been contacted regarding information for the website and content. The website should be up and running by the middle of June. The water environment projects are now in the delivery phase and will move to restoration next year. The training and skills programme has been finalised for 2018. Equipment has now been purchased for the Peesie project and work should begin late August/early September. Interpretation for the bird hide will be installed in late September and a demonstration event will be held in collaboration with the RSPB regarding rush cutting and building scrapes. Malcolm indicated that the Wildlife Group would be interested in getting involved.	
Charitable Status & EGM	<p>The proposed constitution was accepted by board members subject to small changes</p> <p>Date of the EGM was set for Thursday 31st May at 6pm at the Tomintoul & Glenlivet Discovery Centre.</p>	Action 1: OG to put constitution on the TGDT website and email members the hyperlink. OG will also place copies in the Discovery Centre and library.
Finance Report	<p>Oli outlined the TGDT, Landscape Partnership and Tomintoul Hostel Limited finances presented to the board.</p> <p>Oli and Fiona discussed meeting regarding synchronising HIE grant payments.</p> <p>Oli advised the board that GICA have authorised a contribution of £2500 towards TGDT core costs, all present expressed their thanks to GICA. A similar request has been sent to KATCA.</p> <p>Oli reported that Skerryvore was a success with a substantial profit for Tomintoul Hostel Limited made. Chivas were pleased with the event which leaves the door open for next year and the possibility of a further autumn event in 2019.</p>	
Crown Estate Scotland	<p>Oli met with Tom Richmond from Savills regarding the campsite and housing. The field next to Roses farm is tenanted and taking over the tenancy would be complicated and expensive. We will investigate an alternative site.</p> <p>Oli advised that the school site has received planning permission and the owner is considering their options regarding selling it or developing it himself.</p> <p>Doug asked that we keep in contact with both developers to keep informed of the situation.</p>	Action 2: OG to look into possible dates for an awayday to Ballater campsite

<p>Project updates</p>	<p>Tomintoul Hostel Ltd report Oli advised that he is still struggling to recruit a hostel manager but has recruited a cleaner – Vicky Jackson. Oli will train her re: booking-in guests with a view to developing her into a hostel assistant Oli has received some feedback from guests regarding the lack of a visitor facing member of staff.</p> <p>Discovery Centre Oli updated the board with visitor numbers currently standing at 1500. The final LEADER in situ inspection went well and they are very happy and would like to use the Discovery Centre as a case study. There are some final things to tie up which Oli will attend to i.e. interactive donations box. The video footage promoting the VR from HIE was raised and Fiona advised it was hoped that Visit Scotland would pick it up.</p> <p>Events Doug presented various fundraising and events ideas including information/ fundraising stand at the Tomintoul Games with extended Discovery Centre opening; stands at other games e.g. Dufftown and Aberlour; Table at Tea in the Park; Film screenings; putting green outside the Discovery Centre; formation of produce and crafters cooperatives.</p> <p>Doug suggested an awayday was needed for new ideas.</p> <p>Jennifer advised that the poppy ladies are forming the beginnings of a craft group and plan to have a stall at Tea in the Park</p>	
<p>AOB</p>	<p>Malcolm advised that there is an empty seat on the Wildlife Group for a co-opted member from TGDT. The meetings take place once every second month and it does not have to be the same person in attendance at each meeting.</p> <p>Doug advised that Aberlour Rotary are visiting the Discovery Centre on 3 July. Jennifer agreed that she could be available to give a guided tour.</p> <p>Doug raised the possibility of a church funded community transport type project to tackle rural isolation and access our facilities. Oli highlighted the challenges of resourcing another asset at this time.</p>	
<p>DONM</p>	<p>Wednesday 13 June 2018 5pm Glenlivet Estate Office</p>	
	<p>All present thanked the local Crown Estate Scotland Staff for making the meeting space available.</p>	