

	that a response to the complaint would be prepared stating that there was no implication of dishonesty. The minute of the 18 th March meeting would also be included in the response.	
Charitable Status & EGM	<p>Directors agreed to invite Karen Derrick to the next board meeting to help resolve issues with the constitution</p> <p>For the next board meeting it was agreed to compile the following a list of objections original MoU Minutes of EGM New MoU</p> <p>Following the EGM it was agreed that TGDT should fill the Treasurer and Company Secretary roles.</p> <p>Oli highlighted that David Toovey had expressed an interest in becoming treasurer and he was nominated by Tilly Smith and seconded by John Polak</p> <p>Various options for a Company Secretary were discussed and it was agreed that Karen Derrick would be approached.</p>	Action: OG to approach Karen Derick about becoming TGDT Company Secretary
Finance Report	<p>Oli outlined the TGDT, Tomintoul Hostel and Landscape Partnership finances presented to the board.</p> <p>All agreed that P & L reports for the Discovery Centre and Hostel should be investigated.</p>	Action: OG to finalise a P & L format for board approval
Policies and Procedures	The board discussed the merits of developing a complaints policy and procedure. The key issues identified were; what happens to a complaint that cant be resolved and that a complaint is only dealt with through the procedure if it's in writing.	Action: OG to seek DTAS advice on complaints procedure
AOB	<p>Doug updated the board on a meeting with Henry Paget earlier in the day. Henry is looking to sell the secondary school site and is interested in working with TGDT to achieve the right outcome for the community. All agreed that the project should be pursued and the community plan project selection matrix applied.</p> <p>Time having run out the meeting was adjourned until 23rd July</p>	
DONM	Monday 23 rd July I lam Glenlivet Estate Office	
	All present thanked the local Crown Estate Scotland Staff for making the meeting space available.	

TGDT Board Meeting

Date: 23rd July 2018

Glenlivet Estate Office, Tomintoul – 11am - 1pm

Minutes

Present: Doug Nisbet (TGDT Director & Chair), Jennifer Stewart (TGDT Director), Malcolm MacGarvin (TGDT Director), David Toovey (TGDT Director), Tilly Smith (TGDT Director), John Polak (TGDT Director), Oli Giles (TGDT LDO), Rebecca Irons (TGDT Participation Manager), Fiona Robb (HIE), Karen Derrick (VABS)

Apologies:, Liz Henderson (CNPA),

Actions carried over from 11/07/18 (updates in *italics*)

Continuation of adjourned meeting on 11 July 2018

Minutes		
Minutes of previous meeting	Continuation of adjourned meeting on 11 July 2018	
Letter of complaint	Board members looked over a draft response to the complaint received and agreed minor changes to the wording.	Action: OG to amend draft response and send
Charitable status and EGM	<p>Karen Derrick and the board discussed the points raised in the document received from Scott Ashworth in response to the EGM. The board agreed that the constitution be amended in relation to the clause regarding renewal of membership. That is membership be a one-off not an annual payment.</p> <p>Karen presented two options to the board in relation to charitable status, advising that they could apply for charitable status as a company rather than SCIO. Karen highlighted the downside of SCIO being that it would make it difficult to get a secured loan in the future because of the asset lock.</p> <p>The consensus of the board was that they apply for charitable status as a company. Karen advised that the board did not need to hold an EGM regarding becoming a charitable company but did if changing anything in the constitution.</p> <p>The board agreed the process for this would be to first make the necessary amendment to the constitution regarding membership. Second, put out the current (2012) and new constitution prior to an AGM being held. Third, consult members regarding the new constitution at the AGM. Fourth, announce the board will be going for charitable status as a company and the reasons for this.</p> <p>Karen and Fiona were both invited to attend the AGM to help the board answer constitutional questions arising.</p> <p>John suggested having a mediator present to layout ground rules at the meeting. Fiona advised that she could tender suitable independent mediation to try and resolve the issues raised by the objectors, if they would participate in such a meeting.</p>	Action: FR to put out tender for mediation
Project updates	<p>Business Planning Group</p> <p>The Business Planning group met this morning and suggested priorities for the business plan, which Doug will circulate in advance of the next board meeting.</p> <p>Tomintoul Hostel Ltd</p>	

	<p>Oli advised that a hostel warden, Kenny Harris, has been appointed and is fitting into the team well.</p> <p>Discovery Centre Oli advised that visitor numbers have been good with 171 visitors on Saturday 21st July (Highland Games). Dr Pete Mayhew, (CNP), will be giving an evening talk on conservation at the Discovery Centre on Wednesday 25th July</p> <p>Office Crown Estate Scotland have given TGDT notice on the office space. Oli will negotiate with the Landscape Partnership regarding the office space above the Discovery Centre.</p> <p>Events Doug advised that TGDT events programme has been accepted by TGLP. Events include Lighting up Drumin Castle; Wild Glenlivet; Country Fair at Glenlivet Hall. North East Arts Films either at the Memorial Hall or Glenlivet Hall. Doug also suggested running a Tomintoul & Glenlivet Whisky festival. Doug will get an events group convened. David highlighted the importance of doing things in Glenlivet not just Tomintoul. Permission needs to be sought from CES re: an event at Drumin Castle. Jennifer suggested using Wild Bird for lighting advice.</p>	<p>Action: OG to arrange meeting with Jackie Taylor re: office space</p> <p>Action: OG to meet with Simon Ovenden, CES re: Drumin permission</p>
AOB	<p>The board discussed putting a formal note out regarding Mark Finnie stepping down. Oli advised he has removed Mark from the website and agreed to put something in the next newsletter.</p> <p>Oli advised that the First Minister will be visiting the Discovery Centre to make an announcement of Broadband on Monday 6th August. The visit is being co ordinated by HIE and we're supporting.</p>	<p>Action: OG to include in next newsletter</p>
DONM	<p>Thursday 2nd August 5pm at the Discovery Centre</p>	
	<p>All present thanked the local Crown Estate Scotland Staff for making the meeting space available.</p>	