



Tomintoul & Glenlivet  
Development Trust

**TGDT Board Meeting**

**Date :5th September 2018**

**Discovery Centre, Tomintoul – 5 - 7pm**

**Minutes**

**Present:** Doug Nisbet (TGDT Director & Chair), Jennifer Stewart (TGDT Director), Malcolm MacGarvin (TGDT Director), David Toovey (TGDT Director), John Polak (TGDT Director), Rebecca Irons (TGDT Participation Manager), Jenny Herschell (Tomintoul Hostel Trading Subsidiary), Fiona Robb (HIE)

**Apologies:** Oli Giles (TGDT), Tilly Smith (TGDT Director), Liz Henderson (CNPA)

**Actions carried over from 02/08/18** (updates in *italics*)

All actions for the 2<sup>nd</sup> August board meeting have been discharged

**Minutes**

**Minutes of previous meeting**

2<sup>rd</sup> August 2018 TGDT Board minutes approved.

Proposed by Jennifer Stewart

Seconded by John Polak

**Matters arising from previous actions**

Action 1: Approach Karen Derrick re: taking on company secretary position or if she is unable her suggestions for the position.

Action 2: Doug will fix a business planning meeting

Action 3: Jennifer and Malcolm met with Simon Ovenden and Nick Park (CES) at Drumin regarding the Memorial Wood site. Simon has suggested a piece of land opposite the community orchard. The land is close to the cemetery car park and would provide a flat access route. Simon will check with Savills re: any potential issues with the land. Jennifer will invite a planning officer to the site to advise on the best approach. Jennifer advised that she will be looking for grants for the project. Possible funders could include the Army Covenant Fund, CES in relation to the access path and GICA.

	Action 4: The board agreed for the need to progress the events programme before giving further consideration to employing an Events Graduate	
	The board discussed feedback from the meeting between Fiona Robb and Murray Ferguson with the business objectors. The board agreed to an independent audit of governance; the importance of starting the process of facilitation prior to the AGM and without preconditions; update of the website asap; inviting interested members of the community to a 'round table' discussion about the Trust at 7pm on the day of TGDT's open afternoon.	Action: FR to arrange independent audit of board governance  Action: RI to update the website
<b>AGM</b>	<p><b>New directors</b></p> <p>Potential new directors were discussed, and the following approaches agreed.</p> <p>Malcolm to Gordon Wallace and Dean Powell</p> <p>Jennifer to Andy Wallace and Victoria Macpherson-Grant</p> <p>David Toovey to Stephen &amp; Karen McGillivray, and others in the Braes</p> <p>Doug to Jim Simmons, Charlie Ironside, Ann Wraight, Ken Lawson and Sam Robinson</p> <p><b>Motions</b></p> <p>A notice to confirm the current constitution and a general resolution at the AGM on fixing subscriptions at 0</p> <p><b>Annual Report</b></p> <p>Doug will ask Oli to circulate reports in the next 2 weeks.</p> <p>Malcolm agreed to report on broadband</p>	Action: Directors to approach individuals identified
<b>Finance report</b>	A Finance report has been circulated. The board agreed to raise any queries with Oli and go through the report at the next meeting when Oli is present.	
<b>Tomintoul Hostel Ltd</b>	<p>It was agreed that Tomintoul Hostel subsidiary board will shadow TGDT board. The board identified the need for clarification as to whether there is a need for a subsidiary board.</p> <p>Doug reported that the hostel has been busy over August. It was suggested that future seasonal hostel warden contracts stipulate that holidays are taken at the end of the season or with plenty of warning.</p>	
<b>Project updates</b>	<p><b>TGLP</b></p> <p><b>Events</b></p> <p>Doug gave an outline of TGDT's Wild in the Park event. Doug proposed that Rebecca head-up the event and liaise with TGLP.</p>	Action: DN will arrange a meeting

	<p>Malcolm suggested the partners be contacted regarding what they can offer to the event</p> <p><b>Discovery Centre</b></p> <p>Doug outlined an idea for a possible extension/ multimedia experience at the Discovery Centre. Jennifer highlighted potential issues of storage and the need to consider the options re: displaying friends of the museum plaques.</p> <p>Doug suggested consideration be given to reconfiguring the space in the Discovery Centre for office space. The Bunkhouse was suggested as a possible temporary office space.</p> <p><b>Oral History</b></p> <p>Jennifer will consider the project plan for the next meeting</p> <p><b>Community Plan Priorities</b></p> <p>Doug reported that Oli has started the process in relation to the campsite. Jenny suggested the site might need to be pushed toward the Delnabo end.</p>	<p>with RI re: Wild in the Park</p> <p>Action: DN to establish who own's the Bunkhouse.</p>
<b>AOB</b>	<p>The board approved new TGDT membership forms. Rebecca will advise new members of their approval by email.</p> <p>The board would like to wish Oli all their best wishes in a speedy recovery, and to thank him for all his hard work in managing the Hostel and in delivering the Discovery Centre to time, to budget and to such a high quality.</p> <p>We would also like to acknowledge all Rebecca's hard work in organising the successful series of talks at the Discovery Centre.</p>	
<b>DONM</b>	Thursday 3 <sup>rd</sup> October 5pm at the Discovery Centre	